

Message Text

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FM AMEMBASSY ROME

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E.O. 11652: N/A

TAGS: OCON, UN

SUBJECT: WORLD FOOD CONFERENCE, ROME, NOVEMBER 5-16, 1974

REF: STATE 171241

REPLIES ARE KEYED TO NUMBERED PARAGRAPHS IN REFTEL:

1. NOTED.

2. CONFERENCE ROOM FOR 50 AVAILABLE IN CHANCERY. 10 OFFICES AVAILABLE IN EMBASSY ANNEX ACROSS THE STREET, APPROXIMATELY A FIVE MINUTE WALK FROM THE CHANCERY. (SEE OLSON-CASEY LETTER DATED JULY 31 WHICH INCLUDED FLOOR PLANS RE PREP COM ARRANGEMENTS). TWO TWO-FLOOR SUITES WHICH SCIOLI SHOWED MENTER RECENTLY ALSO AVAILABLE FOR DELEGATION USE ACROSS STREET FROM CONFERENCE SITE (A THIRTY-MINUTE DRIVE FROM CHANCERY). WE PLAN UNCLASSIFIED STORAGE ONLY AT THIS LATTER LOCATION UNLESS OTHERWISE INSTRUCTED.

3. HOTEL ACCOMMODATIONS BLOCKED OUT AT EXCELSIOR AS REQUESTED.. DAILY COSTS AS FOLLOWS: PER SUITE \$86.00 PER DOUBLE \$40.00, PER SINGLE \$25.00.

4. TWO SECURITY-CLEARED STENOS AND TWO MESSENGERS CAN BE MADE AVAILABLE THROUGH LOCAL HIRE. FOUR OTHER TYPISTS COULD BE MADE AVAILABLE IN SAME WAY; PROBLEM IS ONE OF DICTATION SKILLS.

5. TWO EMBASSY SEDANS CAN BE EARMARKED FOR USE OF SECRETARY BUTZ AND AMBASSADOR MARTIN. REMAINING 8 SEDANS WITH DRIVERS CAN BE RENTED FOR \$120 PER DAY EACH. LARGE BUSES (SEATING UNCLASSIFIED

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CAPACITY 40 PERSONS) CAN BE RENTED FOR \$100 PER DAY EACH.

SMALL BUS (SEATING CAPACITY 12) RENTALS ARE \$78 EACH. DO YOU ENVISAGE USE OF BUSES FOR SHUTTLE SERVICE?

6. SINCE EMBASSY (USIS) OFFSET AND MIMEOGRAPH FACILITIES WILL BE WORKING OVERTIME IN ROME IN NOVEMBER BECAUSE OF BOTH WFC AND NPG CONFERENCES, WE WILL HAVE TO RENT ONE EACH MACHINE: RENTAL COSTS FOLLOW SEPTELS. XEROX MODEL 4000 UNAVAILABLE LOCALLY, BUT MODEL 660 IS. RENTAL COSTS FOLLOW SEPTEL.

7. WE ARE ATTEMPTING TO OBTAIN REQUIRED EIGHT ELECTRIC TYPE-WRITERS ON LOAN FROM EMBASSY BONN BECAUSE LOCAL RENTAL OF MACHINES WITH AMERICAN KEYBOARDS NOT AVAILABLE. WILL ADVISE.

8. TEN BARLOCK CABINETS WILL BE PROVIDED.

9. DELEGATION MEMBERS AND SUPPORT STAFF WILL FIND EMBASSY COMMISSARY COURTESY PASSES IN THEIR INDIVIDUAL WELCOME KITS UPON ARRIVAL ROME.

10. CONTROL OFFICER IS FSO CHRISTOPHER NORRED, COUNSELOR FOR FAO AFFAIRS.

ADDITIONALLY, WE HAVE THE FOLLOWING QUESTIONS/OBSERVATIONS RELATIVE TO CONFERENCE LOGISTIC SUPPORT:

11. WOULD APPRECIATE RECEIPT OF NAME OF SECRETARY OF DELEGATION AND OIC CONFERENCE ADMINISTRATIVE OFFICER SOONEST.

12. WILL CONFERENCE SECURITY OFFICER BE DESIGNATED SOON TO PERMIT INITIATION OF APPROPRIATE PLANNING, INCLUDING POSSIBLE TDY OF MARINE SECURITY GUARDS, IF NECESSARY?

13. WE WILL REQUIRE THE SERVICES OF AT LEAST TWO TDY COMMUNICATORS BEGINNING ON OR ABOUT NOVEMBER 1.

14. NEED APPROPRIATE FUNDS CITATIONS SOONEST TO ENABLE US TO COVER INITIAL PREPARATORY EXPENSES IN CONNECTION WITH THE WFC. VOLPE

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